

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
June 8, 2015

The Town of Biscoe Board of Commissioners met in a regular session on June 8, 2015 at 7:00 p.m. in the Municipal Building.

Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, Jimmy Cagle and John Beard. Town Manager Brooks Lockhart and Town Clerk Laura Morton were also present.

Consent Agenda

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Cagle, and so the consent agenda including minutes and March Monthly Financial Report were approved unanimously.

- Approval of Minutes 05.11.15
- Approval of Budget Session Minutes 5.19.15
- Approval of Budget Session Minutes 5.26.15
- May Monthly Financial Report
- 2014-2015 Audit Contract

Emergency Response Protocols

Mr. Kyle Morris (911 Addressing) was present to discuss 911 and emergency response protocols.

Public Hearing: 2015-2016 Fiscal Year Budget

Town Manager Brooks Lockhart said the Proposed Fiscal Year 2015-2016 Proposed Budget does not include a tax increase, water sewer increase, or fee increase.

A motion was made by Commissioner Anderson, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to recess the regular session and call to order the Public Hearing regarding the Fiscal Year 2015-16 Budget.

No one from the community spoke during the proposed budget.

Commissioner Reynolds said that he did not agree with several items in the budget because of the decrease in tax revenue from Grede.

A motion was made by Commissioner Anderson, seconded by Commissioner Smith, and so the motion carried unanimously to recess the regular session and call to order the Public Hearing regarding the Fiscal Year 2015-16 Budget.

Approval of the 2015-2016 Budget

Town Manager Brooks Lockhart said that if the Board is unsure, he would recommend the Approval of the Budget be tabled until the special called meeting.

A motion was made by Commissioner Beard, seconded by Commissioner Reynolds, and so the motion carried unanimously to table the approval of the 2015-16 Budget until a special called meeting to be determined later in the meeting.

Scheduling of a Special Meeting

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Cagle, and so the motion carried unanimously to schedule a special meeting on June 29th at 6 p.m.

Project Updates

CWMTF/CWSRF WWTP Upgrades

Update from Bob Froneberger:

Work at the WWTP continues slightly ahead of schedule with approximately 42% of the project construction completed within 36% of the schedule. The general status of the various major construction items is as follows:

New Clarifier -

Concrete forming and pours are complete.

Leak testing has been completed.

Contractor is now proceeding with backfill and compaction around the unit.

The clarifier mechanism has been received by K&S and is currently being shop primed and coated before movement to the site for erection.

Headworks -

Concrete forming and pours are complete.

Leak testing has been completed.

Unit is now being prepared for installation of slide gates and mechanical screen equipment.

Clarifier Flow Splitter Structure -

Concrete forming and pours are complete.

Leak testing has been completed.

Unit is now being prepared for installation of weir gates.

A power pole in the vicinity of the structure has been removed and new pole installed.

Site piping from the flow splitter to the new clarifier is now in progress.

Engineering Report

Please see the below updates from Bill Lester from LKC Engineering:

Industrial Park Pump Station – Project design is complete and NCDENR permitting is approved. Town is in the process of coordinating the bank proposals to fund the construction of the project. Once bank financing is in place, bid advertisements will be published and construction will begin upon award to the successful responsive low bidder.

Carolina Dairy Pretreatment Permit: We have finally obtained the information required and compiled the draft Industrial User Permit for Carolina Dairy. We will be reviewing this with the Town and then it will be forwarded to the business. This process will be initiated next week. The business will have time to review and comment and then the permit will be activated, with the Town coordinated compliance activities.

Biscoe Pretreatment Program: LKC Engineering is completing a compliance worksheet for the town to assist in implementing the program. We will meet with Town staff and review the program and protocol for Town staff to implement. During the life of the program, LKC will be available to assist as needed.

Flakeboard Pretreatment Permit: We have also received preliminary information from Flakeboard and we are in the process of drafting their permit, including request for additional information. Their staff has been very cooperative to date. We expect to finish this in the next month also.

We should also begin the process of requesting information from Grede to begin the review process for them as well in this coming month. We have been reviewing the options for the sludge handling at the WWTP and will present the Town with a process to follow for review and funding. As the summer months are upon us, we will also need to begin consideration of submitting the I&I project for funding, with the potential for CDBG funding for some areas. This will be further investigated.

8. Mayor's Minutes

- Attended Montgomery County Schools Health Advisory Committee
- Carried Walmart Manager to Carolina Dairy
- Attended the Inauguration of the New MCC President, Chad Bledsoe
- Took County EDC person and State Commerce Department person on a tour of K&M
- Talked with Christine Hogan, Host of painting party held at the Town Hall. Thanked her for her time with the class
- Met with Blake Frasier, Tennis coach at East Montgomery High School. He will help with the Summer Tennis Program at the Park this summer
- Attended COG Meeting in Kernersville with Jackie Morris
- Attended two Town Budget Meetings

Mayor's Minutes

Mayor Blake provided the following report:

- Went to a General COG Meeting in Kernersville
- Conducted a Rural Planning Organization meeting in Kernersville
- Went to the Fair Barn in Pinehurst to hear about the NCLM new directions
- Met with Jim Melvin, past Mayor of Greensboro about the Liberty Megasite
- Attended two day workshop in Raleigh sponsored by the State Council of Governments regarding Economic Growth
- Spent 2 hours with Brooks and Sam and State Officials touring Carolina Dairy
- Met with Chair of County Commissioner Jim Matheny and Bobby Myrick regarding our Megasite
- As EDC Chairman, I went to Troy and met about a Chamber of Commerce Director for the County with people of the Tourism Development Authority.
- Met with Mr. Pope regarding Photos with Police for Peace.
- Attended Executive COG Meeting with Jackie Morris in Kernersville
- Toured new Sewer Plant Upgrade Construction Site
- Spent 4 hours at the South Visitor's Center on the County Line welcoming people to Montgomery County and Blake's Restaurant.

Public Forum

Several citizens were present with concerns and questions regarding police procedures and protocol.

Closed Session- Personnel, Legal, Economic Development

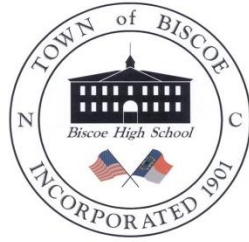
Upon a motion by Commissioner Beard and seconded by Mayor Pro-tem Smith the Board went into a closed session in accordance with NC General Statute 143-318.11.

The Board adjourned out of closed session with nothing to report.

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Anderson made the second. All voted in favor. Meeting adjourned at 7:40 p.m.

Mayor



Town Clerk