

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
October 10, 2016

The Town of Biscoe Board of Commissioners met in a regular session on October 10, 2016 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, Jimmy Cagle and John Beard. Town Manager Brandon Holland and Town Clerk Laura Morton were present.

Call to Order/Pledge of Allegiance/Moment of Silence

Mayor Blake called the meeting to order at 7:00 pm. The Pledge to the American Flag was recited and a moment of silence was observed.

Consent Agenda

A motion was made by Commissioner Cagle, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to approve the following consent agenda items:

- a. Approval of Minutes 9-12-16
- b. September Monthly Financial Report

Heroism Recognitions

The Town Board presented a plaque to each of the 3 local heroes (Citizen Ozzie Blake, Police Officer Tina Medlin, and Fireman Wade Auman) for their acts of Heroism in saving the life of James Spencer. Police Chief Tedder and Fire Chief Tripp Myrick praised the heroics of their staff.

Presentation of Plaque to Lane & Associates for Beautification

Mayor Blake presented a Plaque to Lance and Associates Office Manager Harriet English for landscape beautification.

Public Hearing #1 - Parcel 7569-19-51-3117 Re: 911 Addressing Compliance

Parcel 7569-19-51-3117 Re: 911 Addressing Compliance

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard and so the motion carried unanimously to close the regular session and call to order a public hearing for 911 Addressing Compliance for Parcel 7569-19-51-3117.



Manager Holland said at the last Board of Commissioners meeting the Board set a public hearing for September 12. At the July meeting, 191 Jackson Drive was annexed into the town limits. The Town has since been approached by Montgomery County 911 about a couple of addresses that need to be changed in order to comply with their software system. 191 Jackson Drive is not a valid address for this parcel. In order to comply with their system, the driveway on the parcel will have to be designated as a private drive. Staff worked with the property owner and the county to create a name and number designation that is appropriate for this private drive.

A motion was made by Commissioner Reynolds, seconded by Commissioner Anderson and so the motion carried unanimously to close the public hearing and reconvene the regular session.

A motion was made by Commissioner Reynolds, seconded by Commissioner Anderson, and so the motion carried unanimously to rename 191 Jackson Drive to 175 Olgin Drive.

Public Hearing #2 - Parcel 7568-12-85-2074 Re: 911 Addressing Compliance

Parcel 7568-12-85-2074 Re: 911 Addressing Compliance

A motion was made by Commissioner Anderson, seconded by Mayor Pro-tem Smith and so the motion unanimously to close the regular session and call to order a public hearing for 911 Addressing Compliance for Parcel 7568-12-85-2074.

Manager Holland said at the last Board of Commissioners meeting the Board set a public hearing for September 12. Another parcel that needs to be brought into compliance with the county system is 217 Bruton Street A-I, There is currently a 217 Bruton Street, and 217 Bruton Street A-I; The county system will not recognize the A-I addresses. If there is an emergency at one of the A-I homes the county system will not be able to depict the exact address. Each home on the parcel will have to have its own number and the drive will be designated as a private drive. Staff worked with the property owner and the county to create a name and number designation that is appropriate for the homes and private drive.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Reynolds and so the motion carried unanimously to close the public hearing and reconvene the regular session.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Cagle, and so the motion carried unanimously to rename the properties at 210 Bruton as

- 101 Rubio Dr.
- 102 Rubio Dr.
- 105 Rubio Dr.
- 106 Rubio Dr.
- 109 Rubio Dr.
- 110 Rubio Dr.
- 113 Rubio Dr.
- 114 Rubio Dr.
- 118 Rubio Dr.



New Biscoe Personnel Policy Draft

Manager Holland presented the Town Board with a draft copy of the proposed Personnel Policy. He asked the Board to review it and call him with any questions. Mr. Holland said the plan is to approve the policy at next month's meeting.

Approval of Water/Sewer Service for Outside Resident

A motion was made by Commissioner Anderson, seconded by Commissioner Beard, and so the motion carried unanimously to approve water service for Oscar Garcia-Merida at 123 Hogan St in Biscoe which is outside the city limits.

Manager's Report (Non Action Items)

Manager Brandon Holland presented the following:

Halloween in the Park

The Halloween Committee has been meeting regularly to organize this event. As of Friday, October 7, we have the following:

Organizations Giving Out Candy

Town Administration
Town Police Department
Lion's Club
First Baptist
Southside Baptist
David Maness & Family
Windblow Smurfs (tentative)

Vendors

Biscoe Presbyterian Church – hot dogs and funnel cakes
Higgins & Sons BBQ
Lomax Baptist Youth – drinks and chips (Tentative)

Other

Free Face painting (2 face painters same as last year)
SA Pro Audio to DJ

Candy

We have purchased a lot of candy and it has been bagged. We would like to thank Gene Anderson, Betty Sedberry, Nancy Loflin, Linda Gaddy, Louise Preslar, Dennis Morton, and Bill Thompson for volunteering their time to bag up 3,000 goody bags (1,500 for Administration and 1,500 for the Police Department). Thank you to the following Town Employees for helping with this effort: Brandon Holland, Laura Morton, Brandi Harris, Laura Jordan, and Virginia Brower.

Donations

- First Bank \$200
- Fidelity Bank suckers
- Kim Woodard \$50

Next Committee Meeting will be Tuesday, October 11 in the Board Room at 10 a.m.

Senior Program Update

The Senior Program has been a success. To date we have shown a movie, played Bingo, and provided Senior Coloring. We have had up to 30 people. Benjy Dunn is leading the program and Laura Morton is the coordinator.

Other

Manager Holland also announced the Senior Coloring Contest, Christmas Prayer Breakfast, Best Decorated Contest, and the monthly Coffee with a Cop and the Employee Appreciation/Christmas Luncheon. The date for the luncheon was chosen based on the least amount of traffic flow at Town Hall. He also reminded the Board that Town Hall is an early voting site.

Mayor's Minutes

- Attended the Star Fire Department Auction
- Attended a meeting for Market Montgomery in Troy
- Picked up brush for a town citizen who did not understand the Town's policy on brush pick up
- Loaned personal lawnmower and tools to corner of Craven and Mill for clean up
- Went to Rural Planning Organization meeting in Troy
- Rode around town with Sam Stewart
- Went to Star Works Glass Festival
- Talked to two gentlemen regarding a truck stop at the Mega Park
- Attended a COG executive meeting in Kernersville

Commissioner Comments/Reports

Commissioner Anderson thanked the Fire Department for the Kiddie Rides that were held on Sunday. He said they had several generations that have participated in the annual event.

Commissioner Beard asked about storm debris from Hurricane Matthew. Public Works Director said they would probably relax the Brush Ordinance for a brief period of time allowing for debris pick-up.

Public Comment

No one spoke during the public forum.

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Reynolds made the second. All voted in favor. Meeting adjourned at 7:35 p.m.