

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
February 13, 2017

The Town of Biscoe Board of Commissioners met in a regular session on February 13, 2017 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, John Beard and Town Manager Brandon Holland were present. Commissioner Jimmy Cagle and Town Clerk Laura Morton were absent.

Call to Order/Pledge of Allegiance/Moment of Silence

Mayor Blake called the meeting to order at 7:00 pm. The Pledge to the American Flag was recited and a moment of silence was observed.

Introduction of Russ Hollers Jr.

Russ Hollers Jr. was present at the board meeting. He gave a short bio of himself. Mr. Hollers will take his dad's place as the Town Attorney.

Consent Agenda

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard, and so the motion carried unanimously to approve the following consent agenda items:

1. Approval of Minutes 1-9-17
2. Approval of February 2017 Financial Report

Public Hearing – Conditional Use Permit – Rosen Group/Tractor Supply – Larger Sign

Manager Holland presented the following:

Public Hearing – Conditional Use Permit – Rosen Group/Tractor Supply – Larger Sign

A motion was made by Commissioner Reynolds, seconded by Commissioner Anderson and so the motion carried unanimously to go into a public hearing regarding the Conditional Use Permit for the Rosen Group/Tractor Supply for a larger sign.

No one spoke during the public hearing.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard and so the motion carried unanimously to go out of the public hearing regarding the Conditional Use Permit for the Rosen Group/Tractor Supply for a larger sign.

A motion was made by Commissioner Reynolds, seconded by Mayor Pro-tem Smith and so the motion carried unanimously to approve the Conditional Use Permit application for the Rosen Group/Tractor Supply for a larger sign.

Audit Presentation

Lance Craig, Manager with Dixon, Hughes, Goodman was present. He thanked Town Clerk/Finance Officer Laura Morton and Town Manager Brandon Holland for their assistance through the audit.

Approval of Audit Contract

A motion was made by Commissioner Anderson, seconded by Commissioner Beard and so the motion carried unanimously to approve the 2017 Audit Contract with Dixon Hughes Goodman.

Budget Amendment Request

It became necessary for the Town to purchase a new Handheld Device for reading water meters. The handheld device has not been replaced in 15 years. The old handheld is no longer compatible with the radio reads and has outlived its life expectancy. The new handheld will allow data to be pulled for accounts with radio reads.

The Town has \$12,608.13 in Debt Set Off with NCCMT. This money is collected from delinquent water bill collection through Income Tax Refunds. These funds can be used for water/sewer expenditures.

We are requesting the Board to approve a Budget Amendment/Transfer from the NCCMT Debt Set-Off Account to the Water Sewer Central Depository Capital Outlay Account in the amount of \$10,194.63.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard and so the motion carried unanimously to approve the Budget Amendment/Transfer from the NCCMT Debt Set-Off Account to the Water Sewer Central Depository Capital Outlay Account in the amount of \$10,194.63.

Manager's Report (non-action item)

Manager Holland said that Town Clerk Laura Morton is working on the update for the Zoning Map. The new map should be ready soon.

Mayor's Minutes

- Attended meeting of the delegates for the COG in Kernersville
- Attended the Christmas Prayer Breakfast at the Town Hall
- Attended the Mayor's meeting in Troy
- Spoke with a land owner regarding purchase of land
- Met with Amanda Whitaker, EDC director and Town Manager, Brandon Holland regarding Economic Development
- Met with Marketing Director, Mark Scott in Troy with Town Manager, Brandon Holland
- Attended Ladies Night at the Biscoe Fire Department
- Met with Kelly Kellam regarding a large tree on a house on the corner of Wingate and Mill Streets
- Met with Amanda Whitaker, DOT, and Brandon Holland

Public Comment

No one spoke during the public forum.

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Anderson made the second. All voted in favor. Meeting adjourned at 7:30 p.m.
