

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
January 12, 2015

The Town of Biscoe Board of Commissioners met in a regular session on January 12, 2015 at 7:00 p.m. in the Municipal Building.

Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, and Jimmy Cagle. Town Manager Brooks Lockhart and Town Clerk Laura Morton were also present. John Beard was absent.

Call to Order

Mayor Jimmy Blake called the meeting to order at 7:00 pm.

Beautification Award

The Mayor presented a beautification award to Bruce McNeill on Lambert Road.

Consent Agenda

A motion was made by Commissioner Anderson, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to approve the following consent agenda items:

1. Approval of Minutes – 12-8-14
2. December Monthly Financial Report
3. Resolution Adopting a Policy for Mutual Assistance with other Law Enforcement Agencies*
4. WWTP SRF Notice of Tentative Award*
5. WWTP SRF Resolution Authorizing Award*

**Signed Copy in Town Clerk's office*

Public Hearing – Conditional Use Permit - Niqui Jaimes and Miguel-Angel Martinez Chavez – English Dr.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Cagle, and so the motions carried unanimously to recess the regular session and open the public hearing.

Mr. Lockhart said this public hearing is to consider two applications for Conditional Use Permits by Niqui Jaimes and Miguel-Angel Martinez Chavez. This property is within the Town's ETJ (extra-territorial jurisdiction). The applications are to permit the placement of a single-wide mobile home on each lot. The Jaimes property is 2 acres (Parcel #7568 19 52 5054) and is located at the west end of the English Drive Extension. The Chavez property is 1.66 acres (Parcel #7568 19 52 5294) and is located to the north of the Jaimes property. This property is currently zoned AR (Agricultural-Residential), which requires a minimum lot size of 1 acre. Additionally, a single-wide is a permitted conditional use in the AR district and will require a masonry underpinning on the home. This Public Hearing was properly advertised, neighbors were notified and a decision can be made following the hearing. The property-owners have already obtained permits for septic, an easement allowing access to our public water system and are awaiting property addresses from the County. Commissioner Reynolds asked if the singlewide would be required to have underpinning. Mr. Lockhart said yes.

A motion was made by Commissioner Cagle, seconded by Commissioner Reynolds, and to the motion carried unanimously to close the public hearing, reconvene the regular session and approve the Conditional Use Permit on English Drive for Niqui Jaimes and Miguel-Angel Martinez Chavez.

McCaskill Street Extension Enhancements

Mr. Lockhart said the picture provided in the agenda packet is a County's Tax Map; while it is old, hopefully it can illustrate what enhancements we need to consider for this area. First, the apartments are located to the NW of the shown dirt road, Bojangle's is west, and our water service line for both of those is located in the shoulder north of the road (travels east-west). The west bound stub out is Oak View Lane (unsigned) and will be donated to the Town. The curved road is McCaskill Street Extension which is a NCDOT maintained road. We will likely need to make the intersection of Oak View Lane and McCaskill Street Extension into a 3-way turn and eventually a 4-way as the northern property develops. We will need to look to NCDOT for guidance on this transition both now and with future development.

There are some traffic and pedestrian safety concerns for this area. Due to a concrete divided median, any east bound traffic from the shopping center has to travel to the signalized intersection of McCaskill Street Ext. and Highway 24/27; this is also the only marked pedestrian crossing of Hwy 24/27 between Old US Hwy 220 and Interstate 73/74. We are anticipating some future commercial growth that will increase the traffic volume of this corridor. Tractor Trailer traffic has been using the stub-outs and the area north of the McCaskill St Ext. as parking. Town Staff contacted NCDOT to see about enforcing "no parking" on this area because the heavy trucks were on top of our water service line for the commercial and residential area. At the time NCDOT was unaware that this road had been made an addition to their system and took measures to widen and reinforce the north road shoulder. This caused more heavy vehicles to park on the shoulder. NCDOT advised the town that a resolution from the board is all that is needed to allow placements of the "no parking" signage. Further, the signage is required for the Town Police to enforce the parking standard. The Town Board has discussed this matter but no resolution was officially passed.

Sidewalk enhancements for this area were put on the NCDOT regional plan almost a year ago. Since then, the regional planning system has changed and is now prioritized by a point system. Under the new point system this project does not score high; as such, it is not likely to be a fully NCDOT funded project.

Prior to Thanksgiving, our District Engineer Kevin Hedrick met with staff and mentioned his desire to find funding to install at least curbing for the McCaskill St Ext. Two weeks later, he took a lateral position change with NCDOT in his home County. It took about a month for NCDOT to decide on who would serve our area as District Engineer. We now know that Jeff Loflin out of Division 8's Asheboro office will be serving as District Engineer for Montgomery County. Loflin is looking into how or if NCDOT can participate in providing curbs to the area.

The new apartments have constructed a sidewalk to service their development. The sidewalk ends at the intersection of Forest Drive (their private drive) and Oak View Lane. Further, our Town sidewalk system ends at the signalized intersection SE of Bojangle's. Town staff has been instructed to get quotes for sidewalks connecting from apartments to the Shopping Center AND from the apartments south to the crosswalk at Bojangle's. Staff anticipates having pricing information made available at your board meeting. We have solicited two local firms and NCDOT for pricing.

Items to vote on at the meeting:

- Stop Sign where Oak View Lane intersects McCaskill Street Extension
- Resolution of No Parking to be allowed on Oak View Lane, McCaskill Street Extension, and possibility the northern stub out.

Items to discuss at the meeting:

- Directing Staff on what steps need to be taken next

A motion was made by Commissioner Reynolds, seconded by Mayor Pro-tem Smith, and to the motion carried unanimously to approve no parking signs and to change the marking on the road.

Project Updates

CWMTF/CWSRF WWTP Upgrades

We have received approval from the Local Government Commission for the ability for the Town to undertake the debt service (loan) to fund the Project. We will enter contract to build within January.

Industrial Park Lift Station

We have identified the Golden Leaf Foundation as a potential funding source for this lift station and have received support in pursuing this funding from the County. The estimated project cost is \$380,000 and we have applied for a grant of \$300,000. Town Engineer Bill Lester, Mayor Blake, and Manager Lockhart will be meeting with Golden Leaf to discuss our application on January 15.

Sewer Use Ordinance Updates

The data is still under review with NCDENR. We have met with Carolina Dairy to preliminarily discuss our industrial monitoring program. We hope to have approval in January and to hold training for our staff within the month; pending NCDENR approval.

Mayor's Minutes

- Met with 2 commissioners for sidewalk proposal connectivity from town sidewalks to apartment sidewalks at Emerald Forest apartments.
- Attended Fireman's Ladies Night
- Attended a COG meeting in Kernersville
- Attended a Rural Planning Organization Committee meeting with Rockingham, Caswell, and Randolph Counties in Kernersville. They work with DOT
- Met with Daryl Frye, Chairman of Randolph County Commissioners
- Met with the Town Prisoners weekly
- Met with Manager of Emerald Forest Apartments, Sam, and Brooks regarding walk-ability and connectivity of Apartments and fencing for storm drainage
- Looked at new cameras in Police Department as well as inspected Evidence Room and looked at monitors for Park Cameras

Commissioner Cagle thanked the Board for revisiting the need for sidewalks on Bruton Street.

Public Forum

No one spoke during the public forum.

Adjournment

There being no further business to bring before the Board, Commissioner Reynolds made the motion to adjourn, and Mayor Pro-tem Smith made the second. All voted in favor. Meeting adjourned at 7:30 p.m.

Mayor

Town Clerk